



Chaffee County Fire Protection District

499 Antero Circle
Buena Vista, Colorado 81211

CHAFFEE COUNTY FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING MINUTES

WHEN: Tuesday, March 1, 2022
TIME: 7:00 P.M.
PLACE: Town of Poncha Town Hall: 330 Burnett Ave., Poncha Springs, CO
And Via Zoom Conference
<https://us02web.zoom.us/j/6560320649?pwd=YVNqVDhOQmNQdjVPOElkaE81Q2xzdz09>
Meeting ID: 656 032 0649
Phone Number: (346) 248-7799
Passcode: 1976

CALL TO ORDER

The meeting was called to order at 7:12 p.m. by Chairperson Brown.

- **Attendance**

Board of Directors:

Seat 1 – Scott Leonard
Seat 2 – Thomas Navarrette
Seat 3 – Stuart Langrehr
Seat 4 – Mary Brown
Seat 5 – Cathryn Bishop

Office:

Director
Vice-President
Director
President/Chairperson
Treasurer

Term Expires:

5/2022
5/2022 *via Zoom*
5/2022
5/2023 *via Zoom*
5/2023

Staff:

Robert Bertram
Kira Jones
Dino Ross
Sarah Abbott

Fire Chief
Administrative Assistant and Secretary to the Board
Legal Counsel
Legal Counsel

- **Additions/Deletions and approval of Agenda**

Director Bishop moved to approve the agenda as presented. Director Langrehr seconded. Motion carried unanimously.

- **Review and approve the minutes of the February 1, 2022 regular Board meeting**
Director Leonard moved to approve the minutes of the February 1, 2022 regular Board meeting as presented. Director Bishop seconded. Motion carried unanimously.

OPEN SESSION

- None

ATTORNEYS' REPORT

- **Review and discuss Attorneys' Report**
Attorney Ross reviewed with the Board the attorneys' report.
Attorney Abbott provided a brief update on several bills pending before the Colorado Legislature.

NEW BUSINESS

- **Consider Purchase of Fire Com Headsets for Current Engine 3 & 4**
Chief Bertram asked the Board to authorize him to purchase headsets for both the current Engine 3 & 4 for approximately \$24,000.00. He advised that this was a budgeted item. Discussion followed.

Director Bishop moved to authorize Chief Bertram to purchase headsets for the current Engine 3 and 4 for \$24,500.00 plus or minus. Director Langrehr seconded. Motion carried unanimously.

- **Review and Consider 6th Amendment to the Member Handbook**
Chief Bertram presented the proposed 6th Amendment to the Member Handbook. Discussion followed.

Director Langrehr moved to approve the 6th Amendment to the Member Handbook as presented. Director Bishop seconded. Motion carried unanimously.

FINANCIAL REPORT

- **Review February draft financial reports and approve bill payments made since the last Board meeting.**

Chief Bertram and Administrative Assistant Jones reviewed the draft February financials and the itemization of bills paid since the last Board meeting. Discussion followed.

Director Bishop moved to approve the draft February financials and bills paid since the last Board meeting. Director Langrehr seconded. Motion passed unanimously.

STAFF REPORTS

- Chief Bertram presented the following Staff reports:

○ Fire Chief	Robert Bertram
○ Training Captain	Brian Welch
○ Retention & Recruitment	Steven Jones
○ Maintenance Assistant	Carver Engstrom
○ Inspector	Michelle Flores
○ Administrative Assistant	Kira Jones
○ Volunteers	Steven Jones

OLD BUSINESS

- **Station 4 Remodel**
Chief Bertram provided an update regarding the final approval on the structural repairs. He advised that the District is now able to move forward with inspections. He stated that he should have a completion schedule by the following week.
- **Strategic Plan**
Chief Bertram advised of the study session on the strategic plan scheduled for March 6, 2022 at 1:30 pm at Station 2 in Nathrop.

ACTION ITEMS

None

ADJOURNMENT

Director Bishop moved to adjourn the meeting. Director Langrehr seconded. Motion carried unanimously.

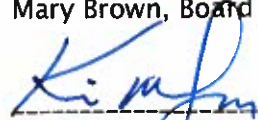
Chairperson Brown adjourned the meeting at 8:29 p.m.

APPROVAL

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Chaffee County Fire Protection District, are a true and accurate record of the meeting held on the date stated above.



Mary Brown, Board President



Kira Jones, Administrative Assistant and Secretary to the Board