



# Chaffee County Fire Protection District

499 Antero Circle  
Buena Vista, Colorado 81211

## CHAFFEE COUNTY FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING MINUTES

**WHEN:** Wednesday, June 14, 2023  
**TIME:** 1:00 P.M.  
**PLACE:** CCFPD Station #1: 499 Antero Circle, Buena Vista, CO

### CALL TO ORDER

The meeting was called to order at 1:02 p.m. by Chairperson Langrehr.

- **Attendance**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term Expires:</u>
Seat 1 – Kurt Miller	Treasurer	5/2025
Seat 2 – Thomas Navarrette	Vice-President	5/2025
Seat 3 – Stuart Langrehr	President/Chairperson	5/2027
Seat 4 – Mary Brown	Director	5/2027
Seat 5 – Gregg Grant	Director	5/2027
<u>Staff:</u>		
Robert Bertram	Fire Chief	
Kira Jones	Acting Administrative Assistant and Secretary to the Board	
Dino Ross	Legal Counsel	via Zoom

- **Additions/Deletions and approval of Agenda**

President Langrehr asked the Board to remove "Fire Chief Performance" from the agenda based on length of the agenda. Discussion followed.

*President Langrehr moved to approve the agenda as amended. Director Miller seconded. Motion carried. Director Brown abstained.*

- **Review and approve the minutes of the May 2, 2023 regular Board meeting**

*Following review, President Langrehr moved to approve the minutes of the May 2, 2023 regular Board meeting as presented. Director Grant seconded. Motion carried unanimously.*

- **Review and approve the minutes of the April 18, 2023 special Board meeting**  
*Following review, Director Langrehr moved to approve the minutes of the April 18, 2023 special Board meeting as presented. Director Grant seconded. Motion carried unanimously.*

#### **OPEN SESSION**

- Mr. Fred Balmos addressed the Board regarding the MDA camp visit. He also asked the Board to increase the stipend for volunteer firefighters.
- Mr. Vern Plackner addressed the Board regarding an increase to the monthly pension payments for retired volunteer firefighters.
- Mr. Ben Brack introduced himself to the Board as the new Training Captain.

#### **ATTORNEYS' REPORT**

- **Review and discuss Attorneys' Report**  
Attorney Ross reviewed with the Board the attorneys' report, including his firm's proposal for restructure the retainer services provided to the District Board discussion with attorney Ross ensued.

#### **NEW BUSINESS**

- **Resolution 2023-03 Amending 2023 Meeting Dates and Times**  
Acting Administrative Assistant Jones presented Resolution 2023-03 to the Board. She advised of date conflicts in July and December as presented in the Resolution. Discussion followed.

*Director Navarrette moved to approve Resolution 2023-03 as amended for the July meeting date of July 12, 2023 at 1:00 p.m. and December 5, 2023 at 1:00 p.m.. Director Brown seconded. Motion carried unanimously.*

- **Draft 2022 Audit**  
The Board tabled this matter to the July meeting.

- **Consider Purchase of New Radios**

Chief Bertram presented a proposal to the Board to purchase used mobile radios from South Metro Fire Rescue Fire Protection District. He asked the Board to consider authorizing him to purchase six (6) of the used mobile radios up to \$8,000.00. Discussion followed.

*Director Navarrette moved to authorize Chief Bertram to purchase six (6) used mobile 800 mHz radios not to exceed \$8,200.00. Director Grant seconded. Motion carried unanimously.*

- **Status of Resident House**

Chief Bertram advised the Board on the status of the resident house in Nathrop. Discussion followed.

- **Discussion Surrounding "Staff Reports"**

President Langrehr asked the Board to provide feedback to Chief Bertram regarding what information should be included in the "Staff Reports". Director Brown stated she did not feel there needed to be a change. Director Navarrette requested that each staff's report be unique month-to-month. He also would like more information and, specifically more information for the report on the volunteer firefighters. Director Miller asked to have an accounting of how the hours were used each month. President Langrehr asked that the calls be broke down by type. Director Grant asked that projects and percent completed be included.

- **Clarify Agenda Procedure**

President Langrehr asked that clarification be given to how items are placed on the agenda. Discussion followed. Agenda items shall go to Chief Bertram and then to the Board President.

- **Volunteer Firefighter Program**

President Langrehr asked Chief Bertram a number of questions regarding the volunteer firefighter program. The Board members and Chief Bertram engaged in a discussion in connection with each question President Langrehr asked

## FINANCIAL REPORT

- **Review May draft financial reports and approve bill payments made since the last Board meeting.**

Acting Administrative Assistant Jones asked the Board to consider moving the District accounts from TBK to two (2) interest yielding checking accounts at High Country Bank. Discussion followed.

*Director Miller moved to approve moving banking from TBK to High Country Bank. Director Grant seconded. Motion carried unanimously.*

Chief Bertram and Acting Administrative Assistant Jones reviewed the draft May financials and the itemization of bills paid since the last Board meeting. Discussion followed.

*Director Brown moved to approve the draft May financials and bills paid since the last Board meeting. President Langrehr seconded. Motion passed unanimously.*

## STAFF REPORTS

- Chief Bertram presented the following Staff reports:
  - Fire Chief Robert Bertram
  - Training Captain Brian Welch
  - Retention & Recruitment Steven Jones
  - Maintenance Department Christopher Stromer
  - Inspections Department Kira Jones
  - Volunteers Steven Jones

## OLD BUSINESS

- **Executive Session to receive advice of legal counsel regarding Station 4 contractor dispute and related service issues pursuant to C.R.S. 24-6-402(4)(b)**

Attorney Ross requested that this agenda item be handled at a special meeting. Following discussion, the consensus of the Board was to address this item at a special meeting on Sunday, June 18, 2023 at 9 am.
- **Possible Actions on Matters Discussed on Executive Session**

None.

- **Strategic Plan**

The Board tabled this agenda item to the July Board meeting.

#### **ACTION ITEMS**

None.

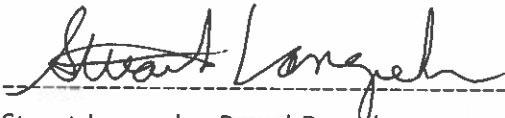
#### **ADJOURNMENT**

*Director Brown moved to adjourn the meeting. Director Grant seconded. Motion carried unanimously.*

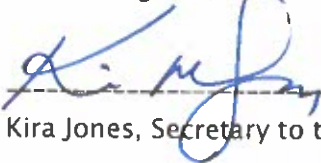
Chairperson Langrehr adjourned the meeting at 3:36 p.m.

#### **APPROVAL**

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Chaffee County Fire Protection District, are a true and accurate record of the meeting held on the date stated above.



Stuart Langrehr, Board President



Kira Jones, Secretary to the Board

