



Chaffee County Fire Protection District

499 Antero Circle
Buena Vista, Colorado 81211

CHAFFEE COUNTY FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING MINUTES

WHEN: Tuesday, August 3, 2021
TIME: 7:00 P.M.
PLACE: CCFPD Station #1: 499 Antero Circle, Buena Vista, CO
And Via Zoom Conference
Meeting ID: 656 032 0649
Phone Number: (346) 248-7799
Passcode: 1976

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chairperson Brown.

- **Attendance**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term Expires:</u>
Seat 1 - Scott Leonard	Director	5/2022
Seat 2 - Thomas Navarrette	Vice-President	5/2022
Seat 3 - Stuart Langrehr	Director	5/2022
Seat 4 - Mary Brown	President/Chairperson	5/2023
Seat 5 - Cathryn Bishop	Treasurer	5/2023

Staff:

Robert Bertram	Fire Chief
Kira Jones	Administrative Assistant and Secretary to the Board
Dino Ross	Legal Counsel

via Zoom

- **Additions/Deletions and approval of Agenda**

Director Leonard moved to approve the agenda as presented. Director Bishop seconded. Motion carried unanimously.

- **Review and approve the minutes of the July 6, 2021 regular Board meeting**

Vice-President Navarrette moved to approve the minutes of the July 6, 2021 regular Board meeting as presented. Director Bishop seconded. Motion carried unanimously.

- **Review and approve the minutes of the July 12, 2021 special Board meeting**
Director Bishop moved to approve the minutes of the July 12, 2021 special Board meeting, as presented. Director Langrehr seconded. Motion carried unanimously.

OPEN SESSION

- **Carver Engstrom**
Mr. Carver Engstrom introduced himself to the Board as the new Maintenance Assistant.

ATTORNEYS' REPORT

- **Review and discuss Attorneys' Report**
Attorney Ross reviewed with the Board the attorneys' report.

NEW BUSINESS

- **Consider Purchase of Buena Vista Emergency Services Equipment**
Chief Bertram presented proposal to the Board to purchase from Buena Vista Engine 7, two (2) thermal imaging cameras, all the Homatro equipment, an air fill station, and extrication air bags for a total of \$51,000.00. Discussion followed.

Director Bishop moved to accept the proposal from Buena Vista and authorize Chief Bertram to move forward with the purchase of the equipment from Buena Vista. Vice-President Navarrette seconded. Motion carried unanimously.

- **Consider Approval of 4th Amendment to the Member Handbook**
Chief Bertram presented the 4th Amendment to the Member Handbook. Discussion followed.

Director Leonard moved to approve the 4th Amendment to the Member Handbook as presented. Vice-President Navarrette seconded. Motion carried unanimously.

FINANCIAL REPORT

- **Review July draft financial reports and approve bill payments made since the last Board meeting.**

Chief Bertram and Administrative Assistant Jones reviewed the draft July financials and the itemization of bills paid since the last Board meeting. Discussion followed.

Director Bishop moved to approve the draft July financials and bills paid since the last Board meeting. Director Langrehr seconded. Motion passed unanimously.

STAFF REPORTS

- Chief Bertram presented the following Staff reports:
 - Fire Chief Robert Bertram
 - Training Captain Brian Welch
 - Retention & Recruitment Steven Jones
 - Maintenance Technician Chris Stromer
 - Inspector Jason Balmos
 - Administrative Assistant Kira Jones

OLD BUSINESS

- **Station 4 Remodel**

Chief Bertram provided an update on the construction progress. Discussion followed.
- **Strategic Plan**

Chief Bertram asked that the Board look at setting aside some additional time to plan and develop the strategic plan, not necessarily as an entire group. Director Bishop asked for sometime in October. Discussion followed. Chief Bertram stated that he would compile, and send out, the documents he has currently to the Board. Consensus of the Board was to set a date for a work session at the September meeting.

ACTION ITEMS

- None

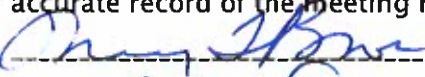
ADJOURNMENT

Vice-President Navarrette moved to adjourn the meeting. President Brown seconded. Motion carried unanimously.

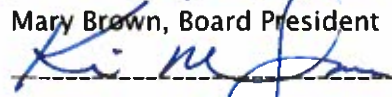
Chairperson Brown adjourned the meeting at 9:23 p.m.

APPROVAL

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Chaffee County Fire Protection District, are a true and accurate record of the meeting held on the date stated above.



Mary Brown, Board President



Kira Jones, Administrative Assistant and Secretary to the Board