



Chaffee County Fire Protection District

499 Antero Circle
Buena Vista, Colorado 81211

CHAFFEE COUNTY FIRE PROTECTION DISTRICT **REGULAR BOARD OF DIRECTORS MEETING MINUTES**

WHEN: Tuesday, February 2, 2021
TIME: 7:00 P.M.
PLACE: CCFPD Station 1: 499 Antero Circle, Buena Vista, CO
And Via Zoom Conferencing
Conference Phone Number: 1 (346) 248-7799
Meeting ID: 870 2336 119
Password: 885216

CALL TO ORDER

The meeting was called to order at 7:05 p.m. by Chairman Thorp.

- Attendance**

Board of Directors:

Seat 1 – Scott Leonard
Seat 2 – Thomas Navarrette
Seat 3 – Robert Thorp
Seat 4 – Mary Brown
Seat 5 – Cathryn Bishop

Office:

Director
Director
President/Chairman
Vice President
Treasurer

Term Expires:

5/2022 *via Zoom*
5/2022
5/2023
5/2023
5/2023

Staff:

Robert Bertram
Kira Jones
Dino Ross

Fire Chief
Administrative Assistant and Secretary to the Board
Legal Counsel *via Zoom*

- Additions/Deletions and approval of Agenda**

Vice-President Brown move to approve the agenda as presented. Director Bishop seconded. Motion carried unanimously.

- Review and approve the minutes of the January 5, 2021 regular Board meeting.**

Director Bishop moved to approve the minutes of the January 5, 2021 regular Board meeting, as presented. Vice-President Brown seconded. Motion carried unanimously.

OPEN SESSION

- None

ATTORNEYS' REPORT

- **Review and discuss Attorneys' Report**

Attorney Ross reviewed with the Board the attorneys' report.

NEW BUSINESS

- **Director Report on County Demographics**

Director Bishop presented the Board with her research on Chaffee County demographics and needs. Discussion followed.

FINANCIAL REPORT

- **Review January draft financial reports and approve bill payments made since the last Board meeting.**

Chief Bertram and Administrative Assistant Jones reviewed the draft January financials and the itemization of bills paid since the last Board meeting. Discussion followed.

Director Bishop moved to approve the draft January financials and bills paid since the last Board meeting. Director Navarrette seconded. Motion passed unanimously.

STAFF REPORTS

- Chief Bertram presented the following Staff reports:

○ Fire Chief	Robert Bertram
○ Training Captain	Brian Welch
○ Retention & Recruitment	Steven Jones
○ Maintenance Technician	Chris Stromer
○ Inspector	Jason Balmos
○ Administrative Assistant	Kira Jones

OLD BUSINESS

- **Station 4 Remodel**

Chief Bertram advised the Board that the District was currently waiting on the building permit and the signed final contract documents. Discussion followed.

- **Consider Adoption of MOU for Establishment of a Fire Authority**

President Thorp addressed the Board to make clear the purpose of the MOU and how an MOU operates. The Board discussed amending the MOU to state Chief Bertram's hours not to exceed 8 hours a month. Any additional hours will be billed at \$200.00 per hour. that the Board also discussed making the Mechanic and Inspector available at the discretion of Chief Bertram and inviting Buena Vista Fire Department's firefighters to join in the District's trainings. Further discussion followed.

President Thorp moved to approve the MOU as amended to limit Chief Bertram's hours per month to 8 hours, with any additional hours to be billed at \$200.00 per hour (not to include participation in the steering committee), use of other paid staff at Chief Bertram's discretion, and the open invitation for Buena Vista Fire Department's firefighter to participate in any District trainings. Vice-President Brown seconded. Motion carried unanimously.

President Thorp moved to nominate Director Leonard and Director Navarrette to participate in the steering committee. Vice-President Brown seconded. Motion carried unanimously.

ACTION ITEMS

ADJOURNMENT

Prior to adjournment, President Thorp advised the Board that this was the last meeting he would be attending as a Board member, as he is moving out of the District's jurisdiction.

Vice-President Brown moved to adjourn the meeting. Director Navarrette seconded. Motion carried unanimously.

Chairman Thorp adjourned the meeting at 10:12 p.m.

APPROVAL

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Chaffee County Fire Protection District, are a true and accurate record of the meeting held on the date stated above.



Mary Brown, Board Vice-President



Kira Jones, Administrative Assistant and Secretary to the Board