



Chaffee County Fire Protection District

499 Antero Circle
Buena Vista, Colorado 81211

CHAFFEE COUNTY FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING MINUTES

WHEN: Tuesday, January 5, 2021
TIME: 7:00 P.M.
PLACE: Town of Poncha Town Hall: 330 Burnett Ave., Poncha Springs, CO
And Via Zoom Conferencing
Conference Phone Number: 1 (346) 248-7799
Meeting ID: 813 8948 7996
Password: 773810

CALL TO ORDER

The meeting was called to order at 7:22 p.m. by Chairman Thorp immediately following the regular pension board meeting.

- **Attendance**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term Expires:</u>
Seat 1 – Scott Leonard	Director	5/2022 <i>via Zoom</i>
Seat 2 – Thomas Navarrette	Director	5/2022 <i>absent, excused</i>
Seat 3 – Robert Thorp	President/Chairman	5/2023 <i>via Zoom</i>
Seat 4 – Mary Brown	Vice President	5/2023
Seat 5 – Cathryn Bishop	Treasurer	5/2023 <i>via Zoom</i>
<u>Staff:</u>		
Robert Bertram	Fire Chief	
Kira Jones	Administrative Assistant and Secretary to the Board	
Dino Ross	Legal Counsel	<i>via Zoom</i>

Vice-President Brown moved to approve the absence of Director Navarrette. Director Leonard seconded. Motion carried unanimously.

- **Additions/Deletions and approval of Agenda**

Director Bishop move to approve the agenda as presented. Vice-President Brown seconded. Motion carried unanimously.

- **Review and approve the minutes of the December 14, 2020 regular Board meeting.**
Director Bishop moved to approve the minutes of the December 14, 2020 regular Board meeting, as presented. Director Leonard seconded. Motion carried unanimously.

OPEN SESSION

- Mr. Kurt Miller asked to address the Board with two questions. First, he asked the Board to consider allowing an active participating volunteer to serve as a member of the Board so long as he was willing to forgo any sort of payment from the District. Mr. Miller's second question to the Board was with regards to who would comprise the "Fire Authority", "who" would be the said leader of the fire authority as a department, and the process to arrive at said decisions. Discussion followed.

ATTORNEYS' REPORT

- **Review and discuss Attorneys' Report**
Attorney Ross reviewed with the Board the attorneys' report.

NEW BUSINESS

- **Consider Possibly Lowering Age Requirement of Members**
Chief Bertram asked the Board to consider allowing two (2) 17-year-old individuals to participate in a candidate academy and the Fire Fighter 1 class. Upon completion of candidate academy and Fire Fighter 1 class, as well as turning age of 18, these individuals would be able to be assigned a station and allowed to participate on calls as a full status volunteer. Discussion followed.

Vice-President Brown moved to allow for the Spring 2021 candidate and Fire Fighter 1 class only, to include up to three (3) 17-year-old participates, and subject to the District's ability to provide liability coverage to all instructors. Director Leonard seconded. Motion carried unanimously.

FINANCIAL REPORT

- **Review December draft financial reports and approve bill payments made since the last Board meeting.**

Chief Bertram and Administrative Assistant Jones reviewed the draft December financials and the itemization of bills paid since the last Board meeting. Discussion followed.

Director Bishop moved to approve the draft December financials and bills paid since the last Board meeting. Director Leonard seconded. Motion passed unanimously.

STAFF REPORTS

- Chief Bertram presented the following Staff reports:
 - Fire Chief Robert Bertram
 - Training Captain Brian Welch
 - Retention & Recruitment Steven Jones
 - Maintenance Technician Chris Stromer
 - Inspector Jason Balmos
 - Administrative Assistant Kira Jones

OLD BUSINESS

- **Station 4 Remodel**

Chief Bertram provided the Board with an update on the modifications to the selected contractor's proposal and schedule of values. Discussion followed.
- **Consider Adoption of MOU for Establishment of a Fire Authority**

Chief Bertram presented the proposed MOU to the Board. Discussion followed. The consensus of the Board was table any potential action on the MOU until the February Board meeting.

ACTION ITEMS

ADJOURNMENT

Vice-President Brown moved to adjourn the meeting. Director Leonard seconded. Motion carried unanimously.

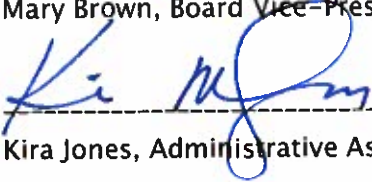
Chairman Thorp adjourned the meeting at 9:09 p.m.

APPROVAL

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Chaffee County Fire Protection District, are a true and accurate record of the meeting held on the date stated above.



Mary Brown, Board Vice-President



Kira Jones, Administrative Assistant and Secretary to the Board