



Chaffee County Fire Protection District

499 Antero Circle
Buena Vista, Colorado 81211

VOLUNTEER FIREFIGHTER PENSION FUND BOARD OF TRUSTEES MEETING MINUTES

WHEN: Tuesday, July 6, 2021
TIME: 7:00 P.M.
PLACE: Town of Poncha Town Hall: 330 Burnett Ave., Poncha Springs, CO
And Via Zoom Conference
Meeting ID: 656 032 0649
Phone Number: (346) 248-7799
Passcode: 1976

CALL TO ORDER

The meeting was called to order at 7:15 p.m. by Chairperson Brown.

- **Attendance**

<u>Board of Trustees:</u>	<u>Office:</u>	<u>Term Expires:</u>
Seat 1 – Scott Leonard	Trustee	5/2022
Seat 2 – Thomas Navarrette	Vice-President	5/2022
Seat 3 – Stuart Langrehr	Trustee	5/2022
Seat 4 – Mary Brown	President	5/2023
Seat 5 – Cathryn Bishop	Treasurer	5/2023
VFFR 1– Hilary Hastings	Trustee	1/2023
VFFR 2– Zack Austin	Trustee	1/2022 <i>via Zoom</i>

Staff:

Robert Bertram	Fire Chief
Kira Jones	Administrative Assistant
Dino Ross	Legal Counsel

- **Additions/Deletions and of Agenda**

Chief Bertram asked that "Mr. Tim Mayberry" be added under New Business.

Trustee Bishop moved to approve the agenda as amended. Vice-President Navarrette seconded. Discussion followed. Motion carried unanimously.

- **Review and approve the minutes of the April 6, 2021 Regular Pension Board Meeting**
Trustee Hastings expressed concern over the accuracy of the meeting minutes. Discussion followed. Trustee Hastings stated that, based on the explanations provided, she is satisfied with the content of the minutes.

Trustee Leonard moved to approve the minutes of the April 6, 2021 Regular Pension Board Meeting as presented. Trustee Bishop seconded. Motion carried unanimously.

OPEN SESSION

- None

NEW BUSINESS

- **Actuarial**
Mr. Bill Detweiler with GRS Consulting, via Zoom, presenting the Board with the Actuarial Study for the period ending December 31, 2020. Discussion followed.
- **Mr. Tim Mayberry, Mayberry & Company, LLC**
Mr. Tim Mayberry presented to the Pension Board concerns regarding the timely receipt of the pension books as well as tax payments and reimbursements to the District. Discussion followed. Mr. Mayberry advised the Board that he would draft a letter to the Board regarding his concerns as well as what he believes are possible solutions.
- **Curtis Brown**
Mr. Curtis Brown provided an overview of the financials of the Pension Fund to the Board both for 2020 and year to date 2021. Discussion followed.
- **Review and Consider Pension Request from Fred Balmos**
Chief Bertram presented to the Board Mr. Fred Balmos' request for pension benefits. He advised the Board that Mr. Balmos has 9 years of volunteer service to the District that meet the requirements for pension. Mr. Balmos has already met the requirements for 2021, which would be his 10th service year, which would qualify him for a prorated pension. Mr. Balmos has not provided volunteer services for all of

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2020. The Board, Chief Staff and Attorney Ross extensively discussed whether a volunteer is required to actively provide volunteer services for an entire calendar year in order to receive credit for that year toward a pension. The current Pension Board Rules and Regulations are unclear on this issue. Further discussion followed.

Trustee Bishop moved to approve Mr. Fred Balmos for a 10 year pension with payment of a monthly benefit of \$220.00 to begin on September 1, 2021. Discussion followed. Trustee Langrehr seconded. Motion carried unanimously.

- **Review and Consider Pension Fund Beneficiaries Changes**

Administrative Assistant Jones asked the Board to consider approval of the included Annual Certification of Volunteer Pension Fund Beneficiaries form and associated letter to all current pensioners at the start of the calendar year. Discussion followed. *Vice-President Navarrette moved to approve the form. Trustee Bishop seconded. Motion carried unanimously.*

The Board, Chief Bertram and Attorney Ross discussed developing more current and comprehensive Bylaws for the Pension Board to replace the current "Pension Rules and Regulations" for possible presentation to the Pension Board at the October meeting. Chief Bertram recommended that the Pension Board establish a Pension Review Committee to work with Attorney Ross to develop the proposed Bylaws. Discussion followed.

Vice-President Navarrette moved to form a Pension Review Committee to work with Attorney Ross to develop proposed Bylaws consisting of Trustees Hastings and Trustee, three (3) volunteers, Chief Bertram, and Administrative Assistant Jones, with presentation of proposed Bylaws to the Pension Board at the October meeting. Trustee Bishop seconded. Discussion followed. Motion carried unanimously.

FINANCIAL REPORT

- **Review available statements and balance sheets**
Financial review was covered with Mr. Curtis Brown.

OLD BUSINESS

- **None**

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ACTION ITEMS

None

ADJOURNMENT

Vice-President Navarrette moved to adjourn the meeting. Trustee Austin seconded. Motion carried unanimously.

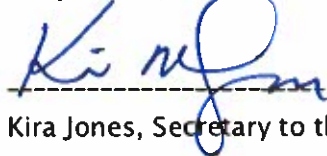
Chairperson Brown adjourned the meeting at 8:53 p.m.

APPROVAL

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Trustees of the Chaffee County Fire Protection District Volunteer Firefighter Pension Fund, are a true and accurate record of the meeting held on the date stated above.



Mary Brown, Board President



Kira Jones, Secretary to the Board

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