



Chaffee County Fire Protection District

499 Antero Circle
Buena Vista, Colorado 81211

CHAFFEE COUNTY FIRE PROTECTION DISTRICT **REGULAR BOARD OF DIRECTORS MEETING MINUTES**

WHEN: Tuesday, March 2, 2021
TIME: 7:00 P.M.
PLACE: Town of Poncha Town Hall: 330 Burnett Ave., Poncha Springs, CO
And Via Zoom Conferencing
Conference Phone Number: 1 (346) 248-7799
Meeting ID: 820 6492 7099
Password: 1976

CALL TO ORDER

The meeting was called to order at 7:04 p.m. by Chairperson Brown.

- Attendance**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term Expires:</u>
Seat 1 - Scott Leonard	Director	5/2022
Seat 2 - Thomas Navarrette	Director	5/2022
Seat 3 - vacant	President/Chairman	5/2023
Seat 4 - Mary Brown	Vice President/Acting Chairperson	5/2023
Seat 5 - Cathryn Bishop	Treasurer	5/2023
<u>Staff:</u>		
Robert Bertram	Fire Chief	
Kira Jones	Administrative Assistant and Secretary to the Board	
Dino Ross	Legal Counsel	via Zoom

- Additions/Deletions and approval of Agenda**
Director Leonard moved to approve the agenda as presented. Director Navarrette seconded. Motion carried unanimously.
- Review and approve the minutes of the February 2, 2021 regular Board meeting.**

Director Navarrette moved to approve the minutes of the February 2, 2021 regular Board meeting, as presented. Director Leonard seconded. Motion carried unanimously.

OPEN SESSION

- None

ATTORNEYS' REPORT

- **Review and discuss Attorneys' Report**
Attorney Ross reviewed with the Board the attorneys' report.

NEW BUSINESS

- **Election of Officers**
Attorney Ross opened the floor for nominations for Board President.

Director Leonard nominated Vice-President Brown for President. Director Navarrette seconded. Motion carried unanimously.

Attorney Ross opened the floor for nominations for Board Vice-President.

President Brown nominated Director Navarrette for Vice-President. Director Leonard seconded. Motion carried unanimously.

- **Purchase of Entry Locks for Remaining Stations**
Chief Bertram asked the Board for authorization to purchase the remaining locks for the total station switch over. He advised this is a budgeted item. Discussion followed.

Director Bishop moved to authorize Chief Bertram to purchase the remaining lock systems needed, not to exceed \$12,000.00. Director Leonard seconded. Motion carried unanimously.

- **Recognition of Service for Robert Thorp**
President Brown presented the Board with some ideas for recognition of Robert Thorp for his service on the Board and as a firefighter. Discussion followed.

Vice-President Navarrette moved to purchase a personal gift with help from Mr. Troy Stencil as well as a gift basket with a total cost of \$200.00. Director Leonard seconded. Motion carried unanimously.

FINANCIAL REPORT

- **Review February draft financial reports and approve bill payments made since the last Board meeting.**

Chief Bertram reviewed the draft February financials and the itemization of bills paid since the last Board meeting. Discussion followed.

Vice-President Navarrette moved to approve the draft February financials and bills paid since the last Board meeting. Director Leonard seconded. Motion passed unanimously.

STAFF REPORTS

- Chief Bertram presented the following Staff reports:
 - Fire Chief Robert Bertram
 - Training Captain Brian Welch
 - Retention & Recruitment Steven Jones
 - Maintenance Technician Chris Stromer
 - Inspector Jason Balmos
 - Administrative Assistant Kira Jones

OLD BUSINESS

- **Station 4 Remodel**

Chief Bertram advised the Board that the groundbreaking ceremony is scheduled for March 7 at 1:30 p.m.

- **Steering Committee**

Vice-President Navarrette provided an update to the Board. He advised that it has just been an introduction at this time, no movement or decisions being made. Chief Bertram advised of the next meeting and the agenda of looking at call volume, location, and type of call.

ACTION ITEMS

- None


ADJOURNMENT

Director Bishop moved to adjourn the meeting. Vice-President Navarrette seconded. Motion carried unanimously.

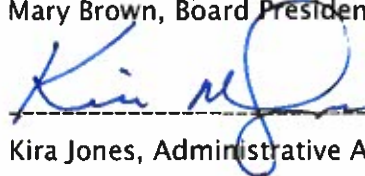
Chairperson Brown adjourned the meeting at 8:47 p.m.

APPROVAL

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Chaffee County Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

A handwritten signature in black ink, appearing to read "Mary Brown", written over a dashed horizontal line.

Mary Brown, Board President

A handwritten signature in blue ink, appearing to read "Kira Jones", written over a dashed horizontal line.

Kira Jones, Administrative Assistant and Secretary to the Board