



Chaffee County Fire Protection District

499 Antero Circle
Buena Vista, Colorado 81211

CHAFFEE COUNTY FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING MINUTES

WHEN: Tuesday, May 3, 2022

TIME: 7:00 P.M.

PLACE: Town of Poncha Town Hall: 333 Burnett Ave., Poncha Springs, CO
And Via Zoom Conference

<https://us02web.zoom.us/j/6560320649?pwd=YVNqVDhOQmNQdjVPOElkaE81Q2xzdz09>

Meeting ID: 656 032 0649

Phone Number: (346) 248-7799

Passcode: 1976

CALL TO ORDER

The meeting was called to order at 7:10 p.m. by Chairperson Brown.

- **Attendance**

Board of Directors:

Seat 1 – Scott Leonard
Seat 2 – Thomas Navarrette
Seat 3 – Stuart Langrehr
Seat 4 – Mary Brown
Seat 5 – Cathryn Bishop

Office:

Director
Vice-President
Director
President/Chairperson
Treasurer

Term Expires:

5/2022
5/2022
5/2022
5/2023
5/2023

Staff:

Robert Bertram
Kira Jones
Dino Ross
Sarah Abbott

Fire Chief
Administrative Assistant and Secretary to the Board
Legal Counsel *via Zoom*
Legal Counsel

- **Additions/Deletions and approval of Agenda**

Director Bishop moved to approve the agenda as presented. Director Langrehr seconded. Motion carried unanimously.

- **Review and approve the minutes of the April 5, 2022 regular Board meeting**
Director Bishop asked that the date be changed from February 1 to April 5.

Director Leonard moved to approve the minutes of the April 5, 2022 regular Board meeting as amended. Director Langrehr seconded. Motion carried unanimously.

OPEN SESSION

- None

ATTORNEYS' REPORT

- **Review and discuss Attorneys' Report**
Attorney Ross reviewed with the Board the attorneys' report. Attorney Abbott and Attorney Ross provided a legislative update.

NEW BUSINESS

- **Consider Purchase of Brush Truck**
Chief Bertram asked the Board to approve the purchase of the presented demo brush truck for the budgeted amount of \$150,000.00. Discussion followed.

Director Langrehr moved to authorize Chief Bertram to purchase the presented Type 6 brush truck for \$150,000.00. Director Bishop seconded. Motion carried unanimously.

FINANCIAL REPORT

- **Review April draft financial reports and approve bill payments made since the last Board meeting.**
Chief Bertram and Administrative Assistant Jones reviewed the draft April financials and the itemization of bills paid since the last Board meeting. Discussion followed.

Director Bishop moved to approve the draft April financials and bills paid since the last Board meeting. Vice-President Navarrette seconded. Motion passed unanimously.

STAFF REPORTS

- Chief Bertram presented the following Staff reports:
 - Fire Chief Robert Bertram
 - Training Captain Brian Welch
 - Retention & Recruitment Steven Jones
 - Maintenance Assistant Carver Engstrom
 - Inspector Michelle Flores
 - Administrative Assistant Kira Jones
 - Volunteers Steven Jones

OLD BUSINESS

- **Station 4 Remodel**

Chief Bertram advised that the work at Station 4 was still on the previous presented schedule.
- **Strategic Plan**

Chief Bertram advised the priorities determined at the last work session were: volunteer items (evaluating incentives, possible wildland only, required call numbers, etc.), MVA billing, and salary survey. Consensus of the Board is to leave "Strategic Plan" on the agenda for monthly updates. No additional meetings scheduled at this time.

ACTION ITEMS

None

ADJOURNMENT

Director Bishop moved to adjourn the meeting. Director Langrehr seconded. Motion carried unanimously.

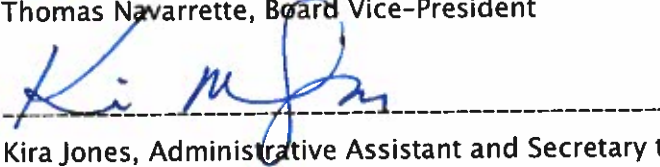
Chairperson Brown adjourned the meeting at 8:17 p.m.

APPROVAL

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Chaffee County Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

A handwritten signature in blue ink, appearing to read "Thomas B. Navarrette", is written over a dashed horizontal line.

Thomas Navarrette, Board Vice-President

A handwritten signature in blue ink, appearing to read "Kira Jones", is written over a dashed horizontal line.

Kira Jones, Administrative Assistant and Secretary to the Board