



Chaffee County Fire Protection District

499 Antero Circle
Buena Vista, Colorado 81211

CHAFFEE COUNTY FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING MINUTES

WHEN: Tuesday, November 2, 2021
TIME: 7:00 P.M.
PLACE: Town of Poncha Town Hall: 330 Burnett Ave., Poncha Springs, CO
And Via Zoom Conference
Meeting ID: 656 032 0649
Phone Number: (346) 248-7799
Passcode: 1976

CALL TO ORDER

The meeting was called to order at 7:04 p.m. by Chairperson Brown.

- **Attendance**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term Expires:</u>
Seat 1 – Scott Leonard	Director	5/2022
Seat 2 – Thomas Navarrette	Vice-President	5/2022
Seat 3 – Stuart Langrehr	Director	5/2022
Seat 4 – Mary Brown	President/Chairperson	5/2023
Seat 5 – Cathryn Bishop	Treasurer	5/2023 <i>absent, excused</i>

Staff:

Robert Bertram	Fire Chief
Kira Jones	Administrative Assistant and Secretary to the Board
Dino Ross	Legal Counsel

Vice-President Navarrette moved to excuse the absence of Director Bishop. Director Langrehr seconded. Motion carried unanimously.

- **Additions/Deletions and approval of Agenda**

Vice-President Navarrette moved to approve the agenda as presented. Director Langrehr seconded. Motion carried unanimously.

- Review and approve the minutes of the October 5, 2021 regular Board meeting
Vice-President Navarrette moved to approve the minutes of the October 5, 2021 regular Board meeting as presented. Director Leonard seconded. Motion carried unanimously.

OPEN SESSION

- Mr. Kurt Miller addressed the Board regarding his concerns surrounding recruitment and retention of both volunteers and staff, the resident program, as well as overall general management.
- Mr. Cheston Hart asked the Board to consider adding "Volunteer" under Staff Reports.

ATTORNEYS' REPORT

- Review and discuss Attorneys' Report
Attorney Ross reviewed with the Board the attorneys' report.

NEW BUSINESS

- 5th Amendment to the Member Handbook
Attorney Ross presented the Fifth Amendment to the Member Handbook. Discussion followed. Mr. Kurt Miller asked that his objection be noted. Vice-President Navarrette acknowledged Mr. Miller's objection.

Vice-President Navarrette moved to approve the 5th Amendment to the Member Handbook as presented. Director Leonard seconded. Motion carried unanimously.

FINANCIAL REPORT

- Review October draft financial reports and approve bill payments made since the last Board meeting.
Chief Bertram and Administrative Assistant Jones reviewed the draft October financials and the itemization of bills paid since the last Board meeting. Discussion followed.

Vice-President Navarrette moved to approve the draft October financials and bills paid since the last Board meeting. Director Leonard seconded. Motion passed unanimously.

STAFF REPORTS

- Chief Bertram presented the following Staff reports:
 - Fire Chief Robert Bertram
 - Training Captain Brian Welch
 - Retention & Recruitment Steven Jones
 - Maintenance Assistant Carver Engstrom
 - Inspector Michelle Flores
 - Administrative Assistant Kira Jones

OLD BUSINESS

- **Station 4 Remodel**
Chief Bertram provided an update.

ACTION ITEMS

- **Executive Session to Receive Advice from Legal Counsel Regarding Staffing Pursuant to C.R.S. 24-6-402(4)(b)**
President Brown moved that the Board enter into executive session to receive advice of legal counsel regarding staffing pursuant to C.R.S. 24-6-402(4)(b). Vice-President Navarrette seconded. Motion carried unanimously. Attorney Ross certified that the executive session will constitute an attorney-client communication and will not be recorded. The Board entered into executive session at 8:25 pm. The Board exited executive session at 9:19 pm.

ADJOURNMENT

President Brown moved to adjourn the meeting. Vice-President Navarrette seconded. Motion carried unanimously.

Chairperson Brown adjourned the meeting at 9:21 p.m.

APPROVAL

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Chaffee County Fire Protection District, are a true and accurate record of the meeting held on the date stated above.



Mary Brown, Board President



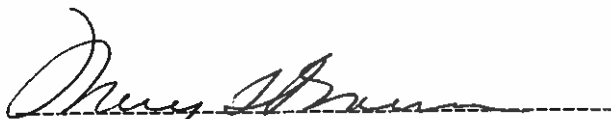
Kira Jones, Administrative Assistant and Secretary to the Board

I hereby attest that the Executive Session, which was not recorded, constituted a privileged attorney-client communication.



Dino A. Ross, Esq.

I hereby attest that the Executive Session was confined to topics authorized for discussion in Executive Session pursuant to C.R.S § 24-6-402(4)(b).



Mary Brown, President