



Chaffee County Fire Protection District

499 Antero Circle
Buena Vista, Colorado 81211

CHAFFEE COUNTY FIRE PROTECTION DISTRICT **REGULAR BOARD OF DIRECTORS MEETING MINUTES**

WHEN: Tuesday, October 5, 2021
TIME: 7:00 P.M.
PLACE: CCFPD Station #1: 499 Antero Circle, Buena Vista, CO
And Via Zoom Conference
Meeting ID: 656 032 0649
Phone Number: (346) 248-7799
Passcode: 1976

CALL TO ORDER

The meeting was called to order at 7:20 p.m. immediately following the Pension Board meeting by Chairperson Brown.

- **Attendance**

Board of Directors:

Seat 1 – Scott Leonard
Seat 2 – Thomas Navarrette
Seat 3 – Stuart Langrehr
Seat 4 – Mary Brown
Seat 5 – Cathryn Bishop

Office:

Director
Vice-President
Director
President/Chairperson
Treasurer

Term Expires:

5/2022
5/2022
5/2022
5/2023
5/2023

Staff:

Robert Bertram
Kira Jones
Dino Ross

Fire Chief
Administrative Assistant and Secretary to the Board
Legal Counsel

- **Additions/Deletions and approval of Agenda**

Director Leonard moved to approve the agenda as presented. Director Bishop seconded. Motion carried unanimously.

- **Review and approve the minutes of the September 7, 2021 regular Board meeting**

Vice-President Navarrette moved to approve the minutes of the September 7, 2021 regular Board meeting as presented. Director Langrehr seconded. Motion carried unanimously.

OPEN SESSION

- Mr. Vern Plackner addressed the Board regarding concerns he had with staff response, staff physical agility test (PAT) completion, and staff certifications. He also asked that the Board consider allowing an additional seat on the Board, which would be occupied by a volunteer. Attorney Ross stated that the State law would not permit creating a sixth seat on the Board. Attorney Ross also advised the Board on the qualifications to serve as a Director on the Board. President Brown advised Mr. Plackner that the Board would look into the certifications of both the volunteers as well as the staff.
- Mr. Kurt Milled addressed the Board regarding the change in how the open session and the meetings with public comment are run. He asked how the proper way to have his concern addressed by the Board is moving forward. Board discussion with Mr. Milled followed.

ATTORNEYS' REPORT

- **Review and discuss Attorneys' Report**
Attorney Ross reviewed with the Board the attorneys' report.

NEW BUSINESS

- **2022 Draft Budget**
Chief Bertram presented the draft 2022 Budget. The Board and Chief Bertram reviewed and discussed the line items within the draft 2022 Budget.

FINANCIAL REPORT

- **Review September draft financial reports and approve bill payments made since the last Board meeting.**
Chief Bertram and Administrative Assistant Jones reviewed the draft September financials and the itemization of bills paid since the last Board meeting. Discussion followed.

Director Leonard moved to approve the draft September financials and bills paid since the last Board meeting. Director Langrehr seconded. Motion passed unanimously.

STAFF REPORTS

- Chief Bertram presented the following Staff reports:
 - Fire Chief Robert Bertram
 - Training Captain Brian Welch
 - Retention & Recruitment Steven Jones
 - Maintenance Technician Chris Stromer
 - Inspector Jason Balmos
 - Administrative Assistant Kira Jones

OLD BUSINESS

- **Station 4 Remodel**

Chief Bertram provided an update regarding hidden water damage and possible structural engineering changes on the original part of the building. Discussion followed.
- **Strategic Plan**

The Board set Study Session for October 24, 2021 at 1pm at Poncha Town Hall.

ACTION ITEMS

- **Executive Session to Receive Advice from Legal Counsel Regarding Staffing**

President Brown moved that the Board enter into executive session to receive advice of legal counsel regarding staffing pursuant to C.R.S. 24-6-4023(4)(b). Vice-President Navarrette seconded. Motion carried unanimously. Attorney Ross certified that the executive session will constitute an attorney-client communication and will not be recorded. The Board entered into executive session at 9:33 pm. The Board exited executive session at 10:42 pm.

ADJOURNMENT

Director Leonard moved to adjourn the meeting. Director Bishop seconded. Motion carried unanimously.

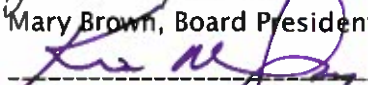
Chairperson Brown adjourned the meeting at 10:42 p.m.

APPROVAL

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Chaffee County Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

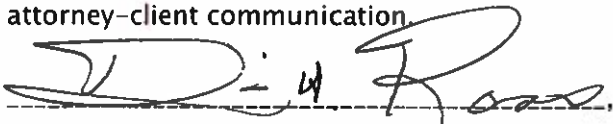


Mary Brown, Board President



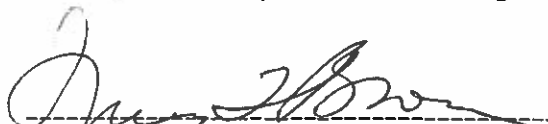
Kira Jones, Administrative Assistant and Secretary to the Board

I hereby attest that the Executive Session, which was not recorded, constituted a privileged attorney-client communication.



Dino A. Ross, Esq.

I hereby attest that the Executive Session was confined to topics authorized for discussion in Executive Session pursuant to C.R.S § 24-6-402(4)(b).



Mary Brown, President