



Chaffee County Fire Protection District

499 Antero Circle
Buena Vista, Colorado 81211

CHAFFEE COUNTY FIRE PROTECTION DISTRICT REGULAR BOARD OF DIRECTORS MEETING MINUTES

WHEN: Tuesday, September 7, 2021
TIME: 7:00 P.M.
PLACE: Town of Poncha Town Hall: 330 Burnett Ave., Poncha Springs, CO
And Via Zoom Conference
Meeting ID: 656 032 0649
Phone Number: (346) 248-7799
Passcode: 1976

CALL TO ORDER

The meeting was called to order at 7:09 p.m. by Chairperson Brown.

- **Attendance**

Board of Directors:

Seat 1 – Scott Leonard
Seat 2 – Thomas Navarrette
Seat 3 – Stuart Langrehr
Seat 4 – Mary Brown
Seat 5 – Cathryn Bishop

Office:

Director
Vice-President
Director
President/Chairperson
Treasurer

Term Expires:

5/2022
5/2022
5/2022
5/2023
5/2023

Staff:

Robert Bertram
Kira Jones
Dino Ross

Fire Chief
Administrative Assistant and Secretary to the Board
Legal Counsel *via Zoom*

- **Additions/Deletions and approval of Agenda**

Vice-President Navarrette moved to approve the agenda as presented. Director Langrehr seconded. Motion carried unanimously.

- **Review and approve the minutes of the August 3, 2021 regular Board meeting.**

Vice-President Navarrette moved to approve the minutes of the August 3, 2021 regular Board meeting, as presented. Director Langrehr seconded. Motion carried unanimously.

OPEN SESSION

- Mr. Vern Plackner addressed the Board regarding the resident program. Board discussion followed.

ATTORNEYS' REPORT

- **Review and discuss Attorneys' Report**
Attorney Ross reviewed with the Board the attorneys' report.

NEW BUSINESS

- **Appointment of Budget Officer**
Vice-President Navarrette moved to appoint Chief Bertram as the 2022 Budget Officer. President Brown seconded. Motion carried unanimously.
- **Utilize Grant Funds to Purchase Mini Excavator**
Chief Bertram presented his proposal to the Board to utilize grant funding from different entities to purchase a mini excavator as a means to support Chaffee Chips and mitigation projects moving forward. Discussion followed.

Vice-President Navarrette moved to authorize Chief Bertram to purchase a mini excavator with reimbursement from grant monies over the next two (2) years. Director Bishop seconded. Motion carried unanimously.

FINANCIAL REPORT

- **Review August draft financial reports and approve bill payments made since the last Board meeting.**
Chief Bertram and Administrative Assistant Jones reviewed the draft August financials and the itemization of bills paid since the last Board meeting. Discussion followed.

Director Bishop moved to approve the draft August financials and bills paid since the last Board meeting. Director Leonard seconded. Motion passed unanimously.

STAFF REPORTS

- Chief Bertram presented the following Staff reports:
 - Fire Chief Robert Bertram
 - Training Captain Brian Welch
 - Retention & Recruitment Steven Jones
 - Maintenance Assistant Carver Engstrom
 - Inspector Jason Balmos
 - Inspector Michelle Flores
 - Administrative Assistant Kira Jones

OLD BUSINESS

- **Station 4 Remodel**
Chief Bertram provided an update.
- **Set Date for Strategic Plan Work Session**
The Board set October 24, 2021 at 1:00 p.m. at Station 5 in Maysville for a strategic plan study session.

ACTION ITEMS

- None

ADJOURNMENT

Director Bishop moved to adjourn the meeting. Director Leonard seconded. Motion carried unanimously.

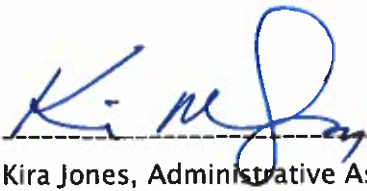
Chairperson Brown adjourned the meeting at 9:44 p.m.

APPROVAL

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Chaffee County Fire Protection District, are a true and accurate record of the meeting held on the date stated above.



Mary Brown, Board President



Kira Jones, Administrative Assistant and Secretary to the Board